

March Board Meeting Minutes

Meeting Purpose: Pacific Northwest Chapter – Board of Directors
Meeting Location: Teleconference call
Meeting Date/Time: March 21, 2005 1:30 p.m. – 3:30 p.m.
Meeting Attendees: Carolle Bruce, Volker Elste, Eileen Frimberger, Dwaine Froment, Keith Krall, Mike Murray, Steve Sherer, and Theresa Taaffe

Welcome to our newest board member – Dwaine Froment, ESRI

GeoTec 2005

GITA had a table at this conference. When they could, Dwaine Froment & Karen Stewart staffed the table and answered questions, encouraged membership and gave away brochures. Attendance was 1000+ at this event.

Central WA GIS Users Group Meeting

Steven Rush & Keith Krall were present representing GITA. Our Chapter provided refreshments and had an information table set up during the event. Brochures didn't make it to the event on time, but Steven gave a powerpoint presentation of GITA and he and Keith announced the 2005 Leavenworth conference to an audience of about 70. Response seemed favorable, and the Enzian Inn came highly recommended as a conference destination.

Scholarship Report

Steven Rush was not present to report on this topic. Carolle Bruce will follow up with the group at a later date as we will need to find someone to lead this effort. Carolle will follow up with Steven to determine the status so far and methodologies used in the past.

- Mike, Theresa, & Eileen will cover Oregon
- Volker & Keith will cover Washington
- Carolle & Karen will cover Canada

The Board will need to discuss and finalize the budget available this year and details pertaining to student presentations at the PNW GITA conference, etc.

Financial Report

Same financial position as the end of last year. \$12,390 in our account.

Speaker Meeting Report

Steve Sherer will finalize the date for this event. Last couple of weeks in May seem favorable, possibly May 20th.

Suggestions:

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- Hold at Portland State University campus.
- Morning (2 speakers) and afternoon session (2 speakers) with lunch in between. 10am – 3pm
- Event will be free, but will market our membership
- Lunch on their own for attendees
- Have student scholarship recipients give a short presentation at this event
- Giving credit to students who attend

2005 Fall Conference Report

- Negotiating contract with the Enzian Inn in Leavenworth, Washington. Have received a preliminary contract, Carolle Bruce making some revisions, will have Board review & approve, and return to the Enzian. Preliminary numbers look good totaling around \$8,000.
- Accommodations: maximum 100 rooms (90 – queen). 2 types: \$95 (one bed), \$110 (two beds)
- Meals
 - Breakfast buffets included with room. Will share dining facility with general public.
 - Break time snacks can be served in the vendor area.
 - Lunch will be served in a separate room on another floor. Vendors will receive introduction and opportunity to say a few words.
- Conference Rates: Board agreed to not raise the rates. . Mike will verify previous rates.
- Conference Dates: October 23rd – 25th are the proposed dates
- High speed internet access in conference rooms will be available
- Theme ideas
 - Asset Management
 - Critical Infrastructure
 - Mobile
 - Web Services
 - Application Diversity
 - Some general-type phrase yet to be decided
- Keynote
 - Mike Murray has a lead on someone he heard present on Asset Management
 - Keep in mind that vendors can present non-product specific presentations
 - Any speakers from the Central WA users group meeting that would be favorable?
 - Speakers from local municipalities?
 - Need to keep a good balance on topics (technical, business, management, strategic planning)

2006 Fall Conference

- Seaside, Oregon would like us to bring our conference there. Mike & Steve (others?) to check out facility.

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- Would like to get a rate from Salishan, as well

Newsletter Report

- Deadline April 8th
- Include Chapter Award for the Spring Newsletter (Keith to write up)
- Keith Krall (Winter) Eileen Frimberger (Spring), Carolle Bruce (Summer), ??? (Fall)

Next Meeting:

- Will hold during the Speaker Meeting in Portland, Oregon in late May

Action Items:

ALL:

- Scholarships:
 - Mike, Theresa, & Eileen will cover Oregon
 - Volker & Keith will cover Washington
 - Carolle & Karen will cover Canada
- 2005 Conference: Look for speakers and pass on ideas to Volker, Think of theme ideas and pass them to Carolle
- Newsletter: suggested article ideas – send to Carolle. Include our Chapter award (Keith to write up)

Steve Sherer:

- Send out a confirmation email regarding the proposed speaker meeting date to all Board members for approval.
- Follow up with Mike on the Seaside facility for 2006 conference

Carolle Bruce:

- Coordinate the scholarship effort
- Check into having the June meeting at the BCIT campus (Vancouver, BC)
- Send out Enzian contract out to members for approvals. Check into projection equipment available.
- Send out compilation of "Theme" brainstorming ideas sent in by individuals to the Board

Keith Krall:

- Submit article on Chapter award to Carolle

Mike Murray:

- Check on last year's conference rates for attendees
- Follow up on the Asset Management speaker he heard for this year's conference
- Follow up with Steve on the Seaside facility for 2006 conference

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- Follow up with Salishan to get a quote for 2006 conference

Eileen Frimberger:

- Send out meeting minutes for review, then send final to Steve S for publishing on the web